

THE MOTHERS' UNION PROVINCE OF SCOTLAND

Scottish Charity Number SC036459

Trustees' Annual Report and Accounts for the Year Ended 31st December 2020

Bank

Clydesdale Bank, Perth Branch, 158/162 High Street, Perth PH1 5UH

Independent Examiner

David Gow

Structure and Governance

The Mothers' Union Province of Scotland ('the Province') is part of the worldwide Mothers' Union and is governed by its Constitution, which was last modified and adopted by the Provincial Council at its meeting on 7 July 2020. The Constitution incorporates the objects and regulations of The Mothers' Union, 24 Tufton Street, London SW1P 3RB, registered charity number 240531 (referred to as Central MU in this report and accounts).

Current Trustees

Chioma Ojinna (Diocesan President – Aberdeen & Orkney)

Helen Godfrey (Diocesan President – Edinburgh)

Jill Cameron (Diocesan President – Glasgow & Galloway)

Deborah Munday (Diocesan President – Moray, Ross & Caithness)

Sarah Gammell (Diocesan President – St Andrews, Dunkeld and Dunblane with Brechin)

Contact Address

c/o Paul Hindle, Honorary Treasurer, 40 Garngaber Avenue, Lenzie, Glasgow G66 4LL

Recruitment and appointment of Trustees

The trustees are the Provincial President (where one is elected) and the Diocesan Presidents of the five active dioceses. The Constitution adopted during the year regularises the current position where no Provincial President was elected. One of the Trustees, Deborah Munday, was elected to be chair of Trustees and to represent the Province at Central MU meetings.

Management

The Province is managed by the Trustees assisted by the Provincial Officers, who are appointed by the Trustees and approved by the Provincial Council. The Provincial Officers

current during the period of this report were Sarah Gammell (Hon. Secretary) and Paul Hindle (Hon. Treasurer).

The Primus of the Scottish Episcopal Church, currently the Most Revd. Mark Strange, is our Patron. He continues to be very supportive in all that we do and all that the Mothers' Union stands for, although he is not involved in the day-to-day management of the Province.

As indicated in the previous section, the Province is represented at the Central MU's Worldwide Council and on its Britain and Ireland Committee by Deborah Munday.

The Province is entitled under the Central MU constitution to elect a Zonal Trustee for Scotland. The Zonal Trustee sits on the Central MU's Worldwide Board, but is not involved in the day-to-day management or operation of the Province by virtue of holding that role, but has a consultative role in Provincial affairs. The present holder of the Zonal Trustee role for Scotland is currently also the Hon. Treasurer of the Province.

The Trustees met formally on three occasions during the year in addition to holding one meeting of the Provincial Council. All except one Trustee meeting were held virtually due to Coronavirus restrictions.

Charitable Objectives

- To uphold Christ's teaching on the nature of marriage and promote its wider understanding.
- To encourage parents to bring up their children in the faith and life of the Church.
- To maintain a worldwide fellowship of Christians united in prayer, worship and service.
- To promote conditions in society favourable to stable family life and the protection of children.

Activities and achievements

The normal activities of Mothers' Union members in the Province were severely curtailed by COVID-19 restrictions throughout most of 2020. In particular, the following were affected:

- our work to provide play areas at visiting times in Low Moss and Glenochil prisons was suspended.
- we have not been able to provide facilities for breast-feeding and nappy changing at one of the summer's agricultural show grounds as we have in the past because the event was cancelled
- We were unable to provide Away From It All holidays for families in need
- We had to stop visits to Care Homes
- Special Church services, Quiet days, and Messy Church were all put on hold
- We were unable to open our annual Pop-Up Charity shop to raise funds and provide

an outreach opportunity

- fundraising events to help with the national MU Summer Appeal all had to cease
- our Spiritual Befriending Service for victims of trafficking was unable to operate
- the Provincial Retreat had to be cancelled as it was due to be held shortly after the first lockdown started

Nevertheless, members continued to respond and reach out to their communities and beyond through their various projects as Covid-19 precautions permitted.

Small knitted garments for premature babies and gowns for stillborn babies were given to hospitals. Hats for seafarers, fiddle blankets for dementia sufferers and bonding squares for babies in special care were also made.

New baby packs, toothbrushes/toothpaste for Malawi and underwear for Africa are some of the items made or collected for overseas projects.

Items collected and donated for local distribution include Christmas gifts for the housebound, pants and socks for prisoners on remand, Christmas cards to prisoners, Toiletries and towels for prisoners on release, cards for prisoners to send. We also put together emergency toilet bags for local hospitals and women's refuges.

We continue to raise the profile of domestic abuse to church members and the wider public and pray for the victims. We take part in the 16 days of Activism against Gender Based Violence by holding services and other events across the Province, almost all online this year.

Some of our members responded to the national appeal for PPE and made masks, PPE bags and scrubs.

We have continued to support our members however we can and have sent monthly prayers to all members to replace our usual times of prayer in churches across the Province. Some groups have managed to hold small outside meetings when permitted and others keep in touch via Zoom or Facetime.

The Province is represented on several national bodies; the Scottish Government Cross Party Prison group, the World Day of Prayer, the Scottish Interfaith Group on Domestic Abuse, ACTs (Action of Churches Together) Anti Human Trafficking Group and the Interdenominational Forum of Christian Women's organisations. Provincial representatives were guests of several other Christian women's organisations at their annual meetings and other significant events, most of which were held online or cancelled.

We have three facilitators trained in a new Central MU initiative called MULO (Mothers' Union Listening, Observing and Acting). MULO has proved to be powerful in finding out what members and their communities need and can offer each other. The programme has been trialled in one Scottish diocese with encouraging results. Our plans to extend the programme to other places across Scotland had to be paused, but it is hoped that MULO will be valuable to the mission of the Scottish Episcopal Church and help to strengthen links between MU and the church in the years ahead and perhaps help to develop new branches at churches where MU does not currently exist.

Our Community Development Workers overseas are supported by our members.

Prayer is integral and underpins all we do.

Trustee's remuneration and expenses

The trustees did not receive any remuneration. They received travel expenses for journeys undertaken on behalf of the Province at actual cost for public transport or at the follow-on rate approved by Her Majesty's Revenue and Customs for using their own private cars, currently 25p per mile. In addition, the Trustees received reimbursement at actual cost for purchases made on behalf of Province.

Financial Review

Unrestricted funds showed a deficit of £2,354.09. This was due mainly to a donation of £3,000 made to the Central MU Emergency Appeal. The Trustees considered the donations was a good use of the charity's reserves. This was partly offset by a grant of £750 received from the Central MU and a balance of subscriptions of £322.50 held by the Province on behalf of some of the dioceses who participated in the trial of collection of subscriptions by Direct Debit. At the year end, the Province had unrestricted reserves amounting to £5,393.71. It is the policy of the charity to maintain unrestricted funds at the level which equates to at least four months' unrestricted expenditure. The current level of reserves exceeds the requirements of this policy.

There was a significant surplus of £2,070.00 in the total of Restricted Funds. The three main funds, Retreat, Training and General Meeting Trip, aim to break even. The Retreat Fund accounts for the entirety of the surplus, which is due to payments received for the 2020 Retreat that were not requested to be refunded when the Retreat had to be cancelled. After taking account of these payments and the Provincial Trustees' commitment to subsidise one place on the Retreat, the uncommitted reserve in the fund is approximately £580, which is available as contingency and to provide financial assistance to those in the future who may need it in order to make the Retreat affordable.

There was no General Meeting Trip in 2019 and no in-person Provincial Meetings so those funds remain unchanged from last year.

Finally, the Overseas Fund has been renamed to reflect its purpose as a holding fund for money collected for use by the Central MU that is being sent via the Province. The only activity this year was a donation received from one diocese that was intended for the Emergency Appeal. The fund had a zero balance at the year end, that being the intended position.

Statement of Risk

The Province has no paid employees and the Central MU arranges insurance cover on behalf of the Province and the dioceses in Scotland to cover the activities of their volunteers. The risks to the Province of undertaking its activities are kept under regular review by the trustees and officers and, in particular, the risks involved in an individual activity or programme are

fully considered prior to embarking on the same.

Statement of Trustees' Responsibilities

The Trustees are required to prepare proper financial statements for each financial year showing the charity's receipts and payments, including surplus or deficit for that period.

The Trustees are responsible for ensuring that proper accounting records are kept which disclose with reasonable accuracy at any time the financial position of the charity and which enables them to ensure that the financial statements comply with the Charities and Trustee Investments (Scotland Act 2005) and the Charities Accounts (Scotland) Regulations 2006. They are also responsible for safeguarding the assets of the charity and hence taking reasonable steps for the prevention and detection of fraud and other irregularities.

Approved by the Trustees and signed on their behalf.



A handwritten signature in black ink, appearing to read 'Deborah Munday', is written above a horizontal line. The signature is stylized and cursive.

Deborah Munday, Trustee

Date 11 September 2021

THE MOTHERS' UNION - PROVINCE OF SCOTLAND
SCOTTISH CHARITY NO. SC036459

STATEMENT OF RECEIPTS AND PAYMENTS
FOR THE YEAR ENDED 31ST DECEMBER 2020

	Note	Unrestricted Funds £	Restricted Funds £	Total 2020 £	Total 2019 £
RECEIPTS					
Provincial	1	17.36		17.36	57.96
Retreat	2		2,070.00	2,070.00	4,550.00
Training			-	-	66.00
Prov. President's Expenses	3	750.00		750.00	750.00
Insurance	4	240.35		240.35	645.86
General Meeting Trip			-	-	-
Central MU Donations	5		350.00	350.00	-
General Meeting Scotland Sales		-		-	49.50
Subscription Income	6	1,566.00		1,566.00	
Total Receipts		2,573.71	2,420.00	4,993.71	6,119.32
PAYMENTS					
Provincial	7	(3,188.99)		(3,188.99)	(1,629.05)
Prov. President's Expenses	3	-		-	(88.98)
Retreat	2		-	-	(3,993.00)
Training			-	-	(819.88)
Insurance	4	(495.31)		(495.31)	(495.31)
General Meeting Trip			-	-	-
Central MU Donations	5		(350.00)	(350.00)	-
General Meeting Scotland Expenses		-		-	(400.00)
AFIA costs		-		-	(622.00)
Subscription expenditure	6	(1,243.50)		(1,243.50)	
Total Payments		(4,927.80)	(350.00)	(5,277.80)	(8,048.22)
Surplus (Deficit)		(2,354.09)	2,070.00	(284.09)	(1,928.90)

**THE MOTHERS' UNION - PROVINCE OF SCOTLAND
SCOTTISH CHARITY NO. SC036459**

STATEMENT OF BALANCES AS AT 31ST DECEMBER 2020

FUNDS RECONCILIATION

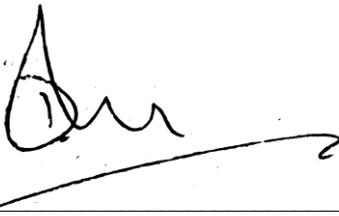
	Unrestricted Funds £	Restricted Funds £	Total 2020 £	Total 2019 £
Cash at bank and on hand on 31 December 2019	7,747.80	3,146.79	10,894.59	12,823.49
Surplus / (Deficit) for year	(2,354.09)	2,070.00	(284.09)	(1,928.90)
Cash at bank and on hand on 31 December 2020	5,393.71	5,216.79	10,610.50	10,894.59

BANK AND CASH BALANCES

Current Account			10601.95	10886.04
Cash on hand			8.55	8.55
		Total Funds	10,610.50	10,894.59

The notes on the following three pages form an integral part of these accounts.

Approved by the Trustees and signed on their behalf



Deborah Munday, Trustee

Date 11 September 2021

NOTES TO THE ACCOUNTS

	2020
	£
1 Provincial Receipts	
Donation	5.00
Interest paid	12.36
Total	17.36
2 Retreat	
Retreat Payment Received	3,180.00
Retreat Payments Refunded	(1,110.00)
Total	2,070.00
3 Provincial President Expenses	
Received from Central MU	750.00
Expenses paid out	0.00
Total	750.00
4 Insurance	
Insurance Premium reimbursed to Central MU	(495.31)
Insurance reimbursements received from dioceses	240.35
Net Current Position	(254.96)
5 Central MU Donations	
Emergency Appeal Donation from MRC MU	350.00
Emergency Appeal Donation paid to Central MU	(350.00)
Net Current Position	0.00
6 Subscriptions	
Individual Subs paid to Province	25.00
Direct Debit Subscriptions collected for Province	1,541.00
Subscriptions paid to Central MU	(971.50)
Subscriptions paid to Scottish Dioceses	(272.00)
Net Current Position	322.50
7 Provincial Payments	
Trustee Expenses (one physical meeting in early 2020)	(102.69)
A&O Insurance from A&O Fund	(75.90)
Emergency Appeal payment to Central MU	(3,000.00)
Bank Charge (in error – not yet corrected)	(10.40)
Total	(3,188.99)

NOTES:- RESTRICTED/DESIGNATED FUNDS

Fund	<u>Balance at</u>	<u>Income</u>	<u>Expenditure</u>	<u>Balance at</u>
	<u>31 December</u>			<u>31 December</u>
	<u>2019</u>			<u>2020</u>
	<u>£</u>	<u>£</u>	<u>£</u>	<u>£</u>
Retreat	1,840.49	2,070.00	-	3,910.49
Training	553.61	-	-	553.61
General Meeting Trip	752.69	-	-	752.69
Central MU Donations Fund	-	350.00	(350.00)	-
Total	3,146.79	2,420.00	(350.00)	5,216.79
A&O Designated Fund	295.87	-	(75.90)	219.97

A Restricted Fund is money that has been given for a particular purpose.

A Designated Fund is money the Trustees will generally use to support a particular purpose, but there is flexibility for them to use it for other purposes. The A&O Designated Fund arose as a result of the closure of the Mothers' Union Diocese of Aberdeen & Orkney as a registered charity. The Trustees use this money to support the ongoing work of this Diocese.

The receipts in the Retreat Fund are paid by members and others to cover the costs of accommodation and expenses for the Provincial Retreat and the expenditure is those costs. The fund aims to break even. The Retreat had to be cancelled in 2020 due to COVID-19 restrictions closing the venue and preventing travel. Retreatants were given the option of receiving a refund of their payment or leaving it to be applied to a future Retreat. Seven opted for a refund, some of whom had paid at the end of the prior year. The income shown is the net result of payments received in the year less refunds made. There was no expenditure so the balance reflects £3,180 of payments held for 20 future Retreat places and £730.49 of funds available to subsidise places as and when deemed necessary by the Trustees.

The Training Fund meets the cost of training members and travel expenses to Provincial Meetings. There were no physical meetings this year due to COVID-19 restrictions.

The Province has facilitated the attendance by members at the Mothers' Union General Meeting. The meeting planned this year had to be cancelled due to COVID-19 restrictions. The surplus in the Fund has been retained to facilitate attendance at the Mothers' Union General Meeting in future years.

The Central MU Donations Fund was previously named the MSH Overseas Fund in these accounts. The fund actually there to hold any donations received for the benefit of the Central MU. The Central MU made an Emergency Appeal for funds during 2020 due to the effects of the Coronavirus Pandemic. One Scottish diocese chose to route its contribution via the Province. The zero balance at the year end is the intended position for this fund.

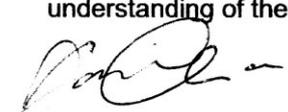
NOTE:- BASIS OF ACCOUNTING

These accounts have been prepared on the Receipts and Payments basis in accordance with the Charities & Trustee Investment (Scotland) Act 2005 and the Charities Accounts (Scotland) Regulations 2006 (as amended).

OSCR

Office of the Scottish Charity Regulator

Independent examiner's report on the accounts v2

Report to the trustees/members of	Charity name The Mothers' Union, Province of Scotland																		
Registered charity number	SC036459																		
On the accounts of the charity for the period	<table border="1" style="width: 100%; border-collapse: collapse;"> <thead> <tr> <th colspan="3">Period start date</th> <th colspan="3">Period end date</th> </tr> <tr> <th>Day</th> <th>Month</th> <th>Year</th> <th>Day</th> <th>Month</th> <th>Year</th> </tr> </thead> <tbody> <tr> <td style="text-align: center;">1</td> <td style="text-align: center;">January</td> <td style="text-align: center;">2020</td> <td style="text-align: center;">to</td> <td style="text-align: center;">31</td> <td style="text-align: center;">December 2020</td> </tr> </tbody> </table>	Period start date			Period end date			Day	Month	Year	Day	Month	Year	1	January	2020	to	31	December 2020
Period start date			Period end date																
Day	Month	Year	Day	Month	Year														
1	January	2020	to	31	December 2020														
Set out on pages	6 to 9 inclusive (remember to include the page numbers of additional sheets)																		
Respective responsibilities of trustees and examiner	The charity's trustees are responsible for the preparation of the accounts in accordance with the terms of the Charities and Trustee Investment (Scotland) 2005 Act and the Charities Accounts (Scotland) Regulations 2006. The charity trustees consider that the audit requirement of Regulation 10(1) (d) of the Accounts Regulations does not apply. It is my responsibility to examine the accounts as required under section 44(1) (c) of the Act and to state whether particular matters have come to my attention.																		
Basis of independent examiner's statement	My examination is carried out in accordance with Regulation 11 of the Charities Accounts (Scotland) Regulations 2006. An examination includes a review of the accounting records kept by the charity and a comparison of the accounts presented with those records. It also includes consideration of any unusual items or disclosures in the accounts and seeks explanations from the trustees concerning any such matters. The procedures undertaken do not provide all the evidence that would be required in an audit and, consequently, I do not express an audit opinion on the accounts.																		
Independent examiner's statement	<p>In the course of my examination, no matter has come to my attention {other than that disclosed on the attached page*}</p> <p>1. which gives me reasonable cause to believe that in any material respect the requirements:</p> <ul style="list-style-type: none"> • to keep accounting records in accordance with section 44(1) (a) of the 2005 Act and Regulation 4 of the 2006 Accounts Regulations, and • to prepare accounts which accord with the accounting records and comply with Regulation 9 of the 2006 Accounts Regulations <p>have not been met, or</p> <p>2. to which, in my opinion, attention should be drawn in order to enable a proper understanding of the accounts to be reached.</p>																		
Signed:	Date: 9 September 2021																		
Name:																			
Relevant professional qualification(s) or body (if any):	David Gow																		
Address:	Chartered Accountant (retired)																		
	12 Alder Road																		
	Milton of Campsie																		
	Glasgow																		
	G66 8HH																		

*Please delete the words in the brackets if they do not apply. If the words do apply, set out those matters which have come to your attention on the following page.